M365-21 - MOC AB-730T00 - TRANSFORM BUSINESS WORKFLOWS WITH GENERATIVE AI

Categoria: **MS 365**

INFORMAZIONI SUL CORSO

Durata:	Categoria:	Qualifica Istruttore:	Dedicato a:	Produttore:
1 Giorni	MS 365	Microsoft Certified Trainer	Utente Esperto	Microsoft

OBIETTIVI

In this course, you'll build foundational generative AI skills and learn how to use Microsoft Copilot to improve productivity and support everyday business workflows. You'll progress from Microsoft Copilot Chat and effective prompting to applying Microsoft Copilot across content creation, data analysis, meetings, and collaboration. Through practical, no-code scenarios, you'll also explore responsible AI, Copilot Pages and Notebooks, agents, and Copilot Cowork, including how to delegate multi-step tasks. By the end of the course, you'll be prepared to apply these AI capabilities to streamline your work and drive meaningful business outcomes.

PREREQUISITI

You should be familiar with accessing and using Microsoft 365.

CONTENUTI

Build foundational generative AI skills

- -Prepare to use generative AI at work
- -Explore how Microsoft Copilot Chat works
- -Write effective prompts to achieve optimal results
- -Work smarter with Microsoft Copilot Chat

Enhance business workflows with AI

- -Draft and refine business content using Microsoft Copilot
- -Analyze and visualize data using Microsoft Copilot
- -Manage meetings and collaboration using Microsoft Copilot
- -Get more done with Copilot Cowork

INFO

Esame: AB-730 - AI Business Professional
Materiale didattico: Materiale didattico ufficiale Microsoft in formato digitale
Costo materiale didattico: incluso nel prezzo del corso a Calendario

Natura del corso: Dimostrativo